



# CHURCH OF GOD OF PROPHECY, WEMBLEY

## Minutes of Quarterly Business Meeting

Held On

Saturday 19<sup>th</sup> June 2021 @ 6.00pm

Via

ZOOM VIDEO CONFERENCING

### PRESENT:

Senior Pastor Errol Williams	(EAW)	-	Senior Pastor ( <b>Chair</b> )
Bro James Akinsowon	(JA)	-	Treasurer
Sis Maxine Coubry	(MC)	-	Clerk & Minute-taker
Wembley Church Members	(WCM)	-	44

ITEM No.	SUBJECT	ACTION
<b>1.0</b>	<b>Worship, Welcome, Prayer and Address</b>	
1.1	The Chair gave welcome and called the meeting to order at 6.00pm.	
1.2	Sis Pauline Douglas was asked to open in prayer, before the Chair shared Luke 5:1-9 with the main verse being verse 4. A worship video was played from COGOP Wembley Worship Team titled, 'Christ is Enough For Me'.	
1.3	The address given highlighted 7 thoughts from the scripture; i) Jesus gave the command, ii) the command was obeyed, iii) Jesus was with them, iv) there was great reward for their obedience, v) they had challenges, vi) they were helped by others, vii) they were astonished by what took place. As children of God, we must obey His commands. He will never leave us neither forsake us. Through obedience we will receive great reward. In the midst of our success there are great challenges. We have each other to call upon and we will be astonished at what He does. Min Dawn Ellington was asked to pray for the meeting.	
1.4	The Chair shared the agenda highlighting the main items in need of approval and discussion.	
<b>2.0</b>	<b>Apologies / ZOOM Protocols</b>	
2.1	The Chair shared ZOOM Protocols on screen. Only COGOP Wembley Members can vote. The entire meeting is recorded. Decisions are made via polls. Cameras must be on with real full names in view, especially when voting or speaking, except those calling in and verified. The chat room will be monitored.	

2.2	Min Dawn Ellington and Sis Denise Christie were made co-hosts.	
2.3	The meeting was declared open for transactions of business brought forth according to the agenda.	
2.4	Apologies were given as follows: Deaconess Gloria Butler.	
<b>3.0</b>	<b>COGOP Wembley 2021 Vision</b>	
3.1	The Chair displayed the COGOP Wembley 2021 Vision and gave thanks to those who have been continuously praying over these points.	<b>MLT</b>
3.2	Sis Annette asked how we are participating in the vision with regards the delay in lockdown. The Chair confirmed much of the activities regarding the vision are still going on, but some things are not able to resume until the lockdown is fully lifted. The team will meet again with regards resumption of those things.	
<b>4.0</b>	<b>Minutes of Previous Business Meeting held 12<sup>th</sup> March 2021</b>	
4.1	The Chair shared minutes of the previous meeting on screen and went through asking for corrections.	<b>NOTED</b>
4.2	Title: the word 'draft' to be removed. 10.3 should read Sis Yvonne Foreman, not Freeman. 11.4 should read 'The Chair states all services remain exclusively online apart from Sunday morning services which are also held in the building'. 5.6 changed to 5.5. Change clerk signature strip to Sis Maxine Coubry.	
4.3	The Chair asked for a motion to be moved to accept the minutes as approved subject to corrections. Deacon Stanley Golding moved a motion to accept, seconded by Deaconess Shirley Golding.	
4.4	The poll was launched for members to accept the minutes by indicating Yes, No or Abstain. Poll results returned as follows:  Total Voters: 44 Yes = 93%      No = 0      Abstained = 4%	
4.5	Deaconess Shirley Godling's vote was added as using one device with her husband, Deacon Stanley Golding	
4.6	Minutes were approved as a true record.	
<b>5.0</b>	<b>Matters Arising from Previous Minutes</b>	
5.1	CCLI licence has now been purchased.	
5.2	Gas contracts will continue to be reviewed.	

<p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>Auxiliary reporting forms with mission statements are designed by corporate office so requests for any changes will have to go to them. This will continue to be looked at.</p> <p>Site redevelopment – There has been no movement from developers only that a 4-year lease has been given to those currently occupying buildings. The team will continue looking at the options but this will cost. They have not contacted the developers, neither have the developers contacted them. The Chair suggested Pastor Lloyd Ellington to follow up developers. Pastor Lloyd informed that we don't want to give the impression that we want to be incorporated, or otherwise, as we are still keeping our options open. Min Dawn and Pastor Lloyd Ellington suggested it best to continue with our plans and not follow up developers at this present time. It was agreed this be brought to the MLT to discuss how to move forward.</p> <p>Bro Michael Simpson raised the appointment to National Men's Ministry of Aaron Christopher. Min Jacqui Ferguson explained it is the National Office who made the appointment and not the local church. The Chair confirmed National Office are in control of such appointments.</p> <p>In relation to the site redevelopment Sis Shez Christopher informed there was already an action plan in place and asked why these plans have not continued. The Chair replied some things have changed and it will need to be reviewed by MLT or the development team on how to move forward. Pastor Lloyd Ellington informed £15K would be required for the continuation of the original plan. However, due to necessary repairs and maintenance being undertaken, finances are being used up so a further meeting needs to be called to discuss these matters. Sis Maxcine Akinsowon asked whether the £10-15K for the feasibility study was still ringfenced. She emphasized that it should not be used for anything else. The Chair explained a lot has changed and hoped the MLT/Development team meeting could be held before the next business meeting.</p>	<p><b>EAW</b></p> <p><b>LE/ MLT</b></p> <p><b>LE/ MLT</b></p>
<p><b>6.0</b></p>	<p><b>Treasurers Report – End of Year Finance Report April 2020 to March 2021</b></p>	
<p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>Bro James Akinsowon presented the end of year report including the fourth quarter January 2021 to March 2021. He went through the 3rd quarter figures above £1000 beginning with income. Total income £181,828.78.</p> <p>Expenditure was presented in the same manner.</p> <p>Cleaning salary code 2095 relates to caretaker's salary. They are in the process of getting the nominal code labels changed with national office. Cleaning includes deep cleaning and general cleaning of the church. Total expenditure £139,006.76.</p> <p>Bro James Akinsowon acknowledged the treasury team with special recognition to Sis Navlet Sinclair, who has been on the team for 40 years now.</p>	

6.5	The Chair invited members comments regarding the income. Min Annette Dennis asked of the income from the funerals and where it goes. Bro James confirmed the £11,812.17, is purely streaming of funerals and has not been allocated to any area by the MLT.	
6.6	Bro Michael Simpson queried the exponential jump in the income for March. Bro James confirmed this is due to all the collections from October including March.	
6.7	Min Annette Dennis queried the admin expenditure under code 2100 and what £3,763 consisted of. Bro James confirmed this relates to DBS of 60-70 people in the church.	
6.8	Sis Sherreen Golding asked for clarity of code 2300 expenditure gifts and donations. Bro James confirmed gifts were for seniors and all below the taxable amount so were exempt.	
6.9	Min Annette Dennis questioned general church expenses code 2560 of £4,117. Bro James Akinsowon confirmed this included laptop, cameras and equipment for streaming.	
6.10	Min Annette Dennis also question other support ministries which was confirmed included stewardship for Pastor Steve Palmer.	
6.11	Bro Michael Simpson asked if £9K was part of £53K. The Chair clarified that 25% of gift aid receipt is paid to National Office. 25% of £53K amounts to £13K of which £9K has been paid over with a query over the outstanding £4000.	
6.12	Sis Maxcine Akinsowon asked if there is Love In Action monies showing on the income. Bro James confirmed Social Action project equals Love In Action until nominal codes can be changed. Code 2870 is the funds that went out of £500. Income was £750	
6.13	The Chair summarised the report; £181K which includes gift aid over last 3 years. £11.8K brought in through live streaming. Expenditure £139K.	
6.14	Min Dawn Ellington corrected Bro James Akinsowon's misquote of £3,720 expenditure that was stated as £3,710.	
6.15	Sis Denise Christie confirmed the church paid for 85 DBS checks.	
6.16	Pastor Lloyd Ellington queried £250 figure in Social Action that came in for food bank. Bro James confirmed this to be correct.	
6.17	Sis Cassandra Burrows queried why the gas bill is £9K+ and we have been in lockdown. Bro James confirmed this is a Direct Debit and will be reviewed at end of the year where any credit will be given.	
6.18	Min Dawn Ellington queried the phone and internet, code 2440. The chair was invited to explain. BT was charging incorrectly as they linked account	

	with another COGOP account. They accepted their errors and agreed to credit the entire bill, leaving us in credit.	
6.19	The Chair asked to move a motion to accept the finance report. Min Dawn Ellington moved a motion to accept the report, seconded by Sis Sherreen Golding.	
6.20	Deaconess Shirley Golding asked if the van needs to be repaired to be put back on the road. The Chair confirmed the van is in full working order.	
6.21	The Chair launched the poll for members to vote. Results returned as follows:	
6.22	Total Voters: 44 Yes = 92%      No = 4%      Abstained = 4%	
	44 voters, only 40 able to vote due to co-hosting. Deaconess Shirley Golding requested her vote be counted.	
6.23	The Treasurer's Report was accepted by members.	
6.24	The Chair commended Sis Navlet Sinclair on her service to the church as part of the treasury team and thanked her for her devoted 40 years' service. Appreciation was given to the team and other workers throughout.	
<b>7.0</b>	<b>Ministers &amp; Departments Quarterly Reports</b>	
7.1	The Chair asked for auxiliary reports to be sent to the Clerk. Ministers' reports should be completed on Elvanto. Min Dawn requested auxiliary report be emailed to her again. Sis Denise Christie to action this.	<b>DC</b>
7.2	Sis Yvonne Foreman presented her report to the meeting. Covid 19 restrictions still in progress for another 4 weeks to 19th July. She encouraged all to continue to follow protocols. Members were advised to seek advice from GP or herself to discuss in confidence. Government guidelines still apply with the meeting of 6. Advised to continue to follow safeguarding rules. The Risk Assessment in Wembley is the only church that has completed this. Members were congratulated for doing this. Bro Norman Whyte was congratulated for his ongoing work in this area.	
7.3	DBS still posing problems for some as they do not have access to computers, etc. Anyone who has not received their application needs to contact Sis Yvonne Foreman. Sis Audrey Rochester at Corporate Office has dedicated Friday to look at Wembley's documents.	
7.4	Ushers have highlighted that not all are cooperating with track and trace and asked that members please cooperate with them in order to be safe.	
7.5	The Chair invited questions from members.	
7.6	Sis Shez Christopher asked if the balcony is in use. Sis Yvonne confirmed it is in use. The Chair agreed. She also asked for clarity on track and trace	

	and how it is being operated. Sis Yvonne Foreman confirmed names and contact numbers are taken at the door.	
7.7	Min Jacqui Ferguson stated if we are following government guidelines, we must follow them. If we are doing in excess, then we need to state why. There is no requirement that you have to prove your exemption if you are not wearing a mask. She advised those enforcing them must be sure they have read them and not to put extra burden on attendees.	
7.8	Sis Maxcine Akinsowon asked about the position regarding the AC ventilation in the church. Pastor Lloyd Ellington informed we are still waiting for Anglia to come back to us. Another company that gives various discounts and manufactures windows has requested a ZOOM meeting with the Senior Pastor. He will be inviting them to a meeting once he has the date of the next MLT meeting.	<b>LE</b>
<b>8.0</b>	<b>Pastor's Report - Presented after AOB</b>	
8.1	Pastor Errol Williams presented his report as follows: <ul style="list-style-type: none"> <li>• 65 online bible studies</li> <li>• 65 prayer meetings, attended 55</li> <li>• 13 Illuminate evening services - Rob Clarke assisting</li> <li>• 15 Funerals including online streaming funeral services</li> <li>• 3 Women's Connect services</li> <li>• Hosted corporate day of prayer and fasting</li> <li>• Meets with Bishop Tedroy Powell most Tuesdays</li> <li>• No home visits recorded as most work is done over the phone</li> </ul>	
8.2	The Chair invited questions regarding his report. Pastor Janet Lawrence asked if she can bring a present in for one of the fathers, on Father's Day service. The Chair confirmed this is ok.	
8.3	Sis Sherreen Golding asked for confirmation of whether he has had a day off within the last quarter. The Chair couldn't confirm this but a 2-night hotel stay was gifted for him and his wife.	
8.4	Min Jacqui Ferguson asked for clarity of Pastor Errol's next scheduled day off. He will let members know.	<b>EAW</b>
<b>9.0</b>	<b>Any Other Business</b>	
9.1	Sis Sherreen Golding commended the AV and PA team in improving the sound and visual quality for services streaming out on a Sunday. The Chair appreciated Min Lloyd Ellington for his hard work as well as Sis Ashley Silvera for stepping in.	
9.2	Sis Maxcine Akinsowon commended the zoom services and hopes it continues after lockdown. She put forward a suggestion for a bereavement team which includes a counsellor to support the bereaved after the funeral	<b>MA</b>

	has passed. The Chair asked her to put a proposal forward for MLT discussion,	
<b>9.3</b>	Sis Maxcine Akinsowon made reference to items 6.18-6.20 of the previous minutes, requesting an update, regarding Pastor Steve Palmer's contribution, especially now he is appointed as Men's Ministry Director. The Chair informed that Pastor Steve will continue to receive £600. However, this is due to be reviewed regards increasing the amount. The MLT will discuss and come back to the business meeting after discussion. Bro James Akinsowon confirmed £600 support has been agreed for the last two years and this year a further £600 has been agreed.	<b>MLT</b>
<b>9.4</b>	Min Dawn Ellington highlighted the surplus this year of nearly £43K and suggested some be ringfenced for air conditioning, along with some fundraising, Sis Evadney Stewart and Sis Dawnisha Payton have agreed to come on board to do this in July.	<b>EAW</b>
<b>9.5</b>	Sis Sherreen Golding suggested to add a text number to make contact after the Sunday services if there is anyone who is saved from the service, or in need of help or support. The Chair asked Sis Denise Christie to note this.	
<b>9.6</b>	Sis Sherreen Golding also asked if there is any feedback from regional pastors that we can get on how they are doing and if they can be invited to our Sunday service to give a message or have a joint service. The Chair confirmed two of our region churches have lost their place of worship. <ul style="list-style-type: none"> <li>a. The Chair informed Pastor Delaney Brown has requested a joint service which Pastor Errol Williams has agreed.</li> <li>b. Pastor Lupita Poorman s struggling with her church and we can support in this area. This is to be discussed further at MLT.</li> </ul>	<b>MLT</b> <b>NOTED</b>
<b>9.7</b>	Min Dawn Ellington informed that Sentient is still in operation and can be contacted regarding bereavement and support.	
<b>9.8</b>	Min Dawn Ellington went on to ask whether Plaistow church had found a building yet and whether Enfield church was back in their building. The Chair informed he was unaware of these churches losing their buildings.	
<b>9.9</b>	The Chair presented his Pastor's report. (See item 7.00)	
<b>9.10</b>	The Chair thanked all for their support. Min Jacqui Ferguson was asked to close out in prayer. The Chair wished a Happy Father's Day to all fathers.  Meeting ended: 8.40pm	
<b>10.0</b>	<b>DATE OF NEXT MEETING</b>	
	<b>Date of Next Meeting:</b> TBC	

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**Errol Williams (Senior Pastor)**

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**Sister Maxine Coubry (Clerk)**